

# The City Bridge Trust

## Investing In Londoners: Application for a grant



### About your organisation

Name of your organisation: <b>Haringey Association of Voluntary and Community Organisations</b>	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? <b>Haringey</b>	
Contact person: <b>Ms Carmen Gonzalez</b>	Position: <b>Funding Officer</b>
Website: <a href="http://www.havcoharingey.org.uk">http://www.havcoharingey.org.uk</a>	
Legal status of organisation: <b>Registered Charity</b>	Charity, Charitable Incorporated Company or company number: <b>1100710</b>
When was your organisation established? <b>01/04/2003</b>	

### Grant Request

Under which of City Bridge Trust's programmes are you applying? <b>Strengthening London's Voluntary Sector</b>
Which of the programme outcome(s) does your application aim to achieve? <b>More organisations with the skills to improve their volunteer management</b>
Please describe the purpose of your funding request in one sentence. <b>To provide continuation funding for further growth of Volunteer Centre Haringey and its work around volunteer development and management best practice for Haringey charitable organisations.</b>
When will the funding be required? <b>01/06/2015</b>
How much funding are you requesting? Year 1: <b>£50,000</b> Year 2: <b>£50,000</b> Year 3: <b>£0</b>  <b>Total: £100,000</b>

**Aims of your organisation:**

Serving Haringey's voluntary and community sector by promoting, representing and supporting its diverse needs. Our strategic objectives are:

1. To gain greater recognition of the VCS agenda and increase its influence in shaping policies
2. To establish more effective partnerships, networks and liaisons
3. To improve the quality and standards of VCS infrastructure services provided to members
4. To further enhance the quality of HAVCO's performance

**Main activities of your organisation:**

Haringey Association of Voluntary and Community Organisations (HAVCO) is the local support and development organisation for charities, voluntary organisations and community groups in Haringey. We "offer support services, promote best practice and develop a collective voice so that the diverse voluntary and community sector can play a full and meaningful role in Haringey." To this end our services include:

- Training & Development
- Partnership & Procurement
- Quality Improvement
- Haringey Volunteer Centre (including Supported Volunteering)
- Network & Compact
- Information & Communication
- Finance & Fundraising
- Membership

**Number of staff**

Full-time:	Part-time:	Management committee members:	Active volunteers:
<b>4</b>	<b>10</b>	<b>7</b>	<b>5</b>

**Property occupied by your organisation**

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
<b>Leased</b>	<b>7 months</b>

## Summary of grant request

In the past 3 years Haringey Volunteer Centre has been able to run the 5 core services of the Volunteer Centre alongside more targeted projects. For the past year local government funded organisations including the volunteer centre have had their funding renewed on a monthly basis. This has had devastating effects for already overstretched local charities, making the need for our services even greater as demand has shown. On the one hand cuts and short term funding has seen many established charities and community groups lose valuable and experienced staff, new charities and communities organisations have sprung up and the need for recruiting, maintaining and supporting volunteers is greater than ever as it is the need to support those organisations to do this work well. A further need is the growing isolation of communities in the east of the borough (a very deprived area) for skilled volunteers to support local community activists with professional skills and knowledge by supporting new and established charities in roles of specialists volunteers and trustees.

The project will be delivered by sustaining and developing the post of Volunteer Centre Manager who continues to lead the Volunteer Centre and ensure it delivers the five core functions needed to achieve the Volunteering England Volunteer Centre Quality Accreditation. The Manager will also maintain and improve our dedicated website for the centre, which is now the first point of contact for volunteering enquiries.

The primary aim of this project is to increase the skills of Haringey voluntary, community and social enterprise sector organisations through sustaining the work of the Volunteer Centre and enabling people to access quality volunteering opportunities across Haringey; this meets the 'Strengthening the Voluntary Sector' theme.

The project will deliver the following outputs:

- Promote volunteering by delivering 8 (quarterly) Volunteering Fairs in Haringey.
- Support 40 Volunteer Involving Organisations in Haringey with volunteer role development and volunteer management best practice.
- Place 20 professionally skilled people into trusteeship and community consultancy roles in Haringey.
- Deliver 8 (quarterly) combined training courses and volunteer managers' forums.
- Achieve Volunteer Centre Quality Accreditation (VCQA) standard.

And in turn it will achieve these outcomes:

- Awareness and number of volunteering placements are increased in Haringey.
- Haringey Volunteer Involving Organisations recruit, manage and retain their volunteers more effectively.
- Haringey organisations improve their impact through increased use of skilled volunteers.
- Volunteer Centre Haringey is quality marked and more sustainable.

HAVCO has a long experience and track record of running a Volunteer Centre in Haringey; we are well known and trusted. We are the only Volunteer Infrastructure organisation in Haringey. We have consulted extensively with local stakeholders (statutory, private and voluntary) in the design of the project and the project activities through user forums, online surveys and individual conversations. We have also consulted with past, present and potential volunteers on the project design, outcomes and outputs. We hold NAVCA and Investors in People quality marks.

As an essential part of our work we use lamplight to track the cascade benefit of the services we provide. The majority of our member services are provided to smaller, less well-resourced organisations. The Volunteer Centre Manager is also the Chair of Greater London Volunteering and through this and other networks we are committed to share learning within the London VCS through our regular newsletters, website and networking events. We are also in talks with LSE to participate in an academic project with them on the impact of volunteering to health services.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

**We are currently in receipt of the Volunteer Centre Quality Accreditation mark (Wave 3) and have just started the 6 month submission process to gain Wave 4**

### Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

**Promote volunteering by delivering 8 (quarterly) Volunteering Fairs in Haringey.**

**Support 40 Volunteer Involving Organisations in Haringey with volunteer role development and volunteer management best practice.**

**Place 20 professionally skilled people into trusteeship and community consultancy roles in Haringey.**

**Deliver 8 (quarterly) combined training courses and volunteer managers' fora.**

**Achieve Volunteer Centre Quality Accreditation (VCQA) standard.**

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

**Awareness and number of volunteering placements are increased in Haringey.**

**Haringey Volunteer Involving Organisations recruit, manage and retain their volunteers more effectively.**

**Haringey organisations improve their impact through increased use of skilled volunteers.**

**Volunteer Centre Haringey is quality marked and more sustainable.**

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

**The work of the Volunteer Centre has been hugely successful in engaging & placing volunteers and flagging up the continued need to support Haringey charities with volunteer management. We will use outcomes and impact from our work to secure further grant funding, addressing the needs of Haringey's diverse communities.**

## Who will benefit?

### About your beneficiaries

How many people will benefit directly from the grant per year?

**2,500**

In which Greater London borough(s) or areas of London will your beneficiaries live?

**Haringey (100%)**

What age group(s) will benefit?

**All ages**

What gender will beneficiaries be?

**All**

What will the ethnic grouping(s) of the beneficiaries be?

**A range of ethnic groups**

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

**1-10%**

## Funding required for the project

**What is the total cost of the proposed activity/project?**

Expenditure heading	Year 1	Year 2	Year 3	Total
Salary including on costs (NI and pension from year 2)	38,888	41,054	0	0
Training	550	550	0	0
Staff travel	200	200	0	0
Marketing and promotion	800	400	0	0
accommodation	6,000	6,000	0	0
management costs	3,000	3,000	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
<b>TOTAL:</b>	<b>49,438</b>	<b>51,204</b>	<b>0</b>	<b>100642</b>

**What income has already been raised?**

Source	Year 1	Year 2	Year 3	Total
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
<b>TOTAL:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**What other funders are currently considering the proposal?**

Source	Year 1	Year 2	Year 3	Total
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
<b>TOTAL:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**How much is requested from the Trust?**

Expenditure heading	Year 1	Year 2	Year 3	Total
Salary including on costs and pension from 2017	38,888	41,054	0	0
staff training	550	550	0	0
marketing and promotion	800	800	0	0
accommodation	6,000	6,000	0	0
management costs	3,000	3,000	0	0
staff travel	200	200	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
<b>TOTAL:</b>	<b>49,438</b>	<b>51,204</b>	<b>0</b>	<b>100642</b>

## Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: <b>March</b>	Year: <b>2014</b>
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Income received from:	£
Voluntary income	0
Activities for generating funds	0
Investment income	358
Income from charitable activities	569,111
Other sources	3,958
<b>Total Income:</b>	<b>573,427</b>

Expenditure:	£
Charitable activities	504,442
Governance costs	9,448
Cost of generating funds	0
Other	0
<b>Total Expenditure:</b>	<b>513,890</b>
<b>Net (deficit)/surplus:</b>	<b>59,537</b>
<b>Other Recognised Gains/(Losses):</b>	<b>0</b>
<b>Net Movement in Funds:</b>	<b>59,537</b>

Asset position at year end	£
Fixed assets	3,403
Investments	0
Net current assets	155,071
Long-term liabilities	0
<b>*Total Assets (A):</b>	<b>158,474</b>

Reserves at year end	£
Restricted funds	40,080
Endowment Funds	0
Unrestricted funds	118,394
<b>*Total Reserves (B):</b>	<b>158,474</b>

**\* Please note that total Assets (A) and Total Reserves (B) should be the same.**

### Statutory funding

For your most recent financial year, what % of your income was from statutory sources?  
21-30%

### Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

None

### Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	200,705	207,716	148,300
London Councils	6,660	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

### Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder		2012 £	2013 £	2014 £
Big Lottery Fund	219,653	452,263		241,718
London Catalyst	6,000	0		0
	0	0		0
	0	0		0
	0	0		0

### Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes      Full Name: **Cameron Fitzwilliam-Grey**

Role within                      **Volunteer Centre Manager**  
Organisation: